Welcome to your dashboard!

Set your year up for success! Invest time into your personal development with our new learning categories available below.

WOMEN'S HISTORY MONTH

Celebrating Women Who Tell Stories

In this bright, uplifting talk, Ajayi Jones shares three questions to ask yourself if you're teetering on the edge of speaking up or quieting down -- and encourages all of us to get a little more comfortable with being uncomfortable.

Watch this TedTalk

Popular Learning Categories

Health & Wellness

Professional Development

Leadership Development

Nextiva Products

Sales & Marketing

Customer Success & Service

My Courses

211 items

Schedule Adherence Training

EN

E-Learning

Review or Verify & Updating Customer Information

EN | 03m 20s ★ 5.0

E-Learning

Contract Amendments

EN | 01m 25s ★ 4.0

E-Learning

Channel Moonshot Overview

EN | 1h 45m ★ 5.0

E-Learning

Account Management - Channel Partner

EN | 05m 06s ★ 3.0

E-Learning

November 3, 2022 Moonshot Enhancement Training

EN ★ 5.0

E-Learning

VIEW ALL

My Learning Plans

41 items

TSR1 Learning Plan

5h 45m

Learning Plan

Nextiva Sales Certification

2h 05m

Learning Plan

Implementation Tech Support Help

1h 05m

Learning Plan

Customer Care New Hire

4h 23m

Learning Plan

SDR Learning Plan

4h 24m

Learning Plan

Customer Service New Hire

4h 45m

Learning Plan

VIEW ALL

Diana Galeno

diana.galeno@nextiva.com

Position:
Learning Experience Leader

CHANGE PASSWORD MY ACTIVITIES MY PROFILE

Badges

Your Last Awarded Badges

94

My awarded Badges

Activity Overview

Courses

195 Not Started

211 In Progress

79 Completed

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Channel Partner Dashboard

Welcome Channel Partner team! Expand your understanding of our partner learning experience and browse new learning categories available below.

NEXTIVA PARTNER PROGRAM

Drive Partner Mindshare

Ensure the success of your partners and strengthen their Partnership with Nextiva by having a deeper understanding of the certifications that are available to our partners.

Explore Certifications

Popular Learning Categories

- Health & Wellness
- Professional Development
- Leadership Development
- Nextiva Products
- Sales & Marketing
- Customer Success & Service

My Courses

223 items

- Not Started — How to Be an Ethical Leader — EN — E-Learning
- Not Started — Cross-Cultural Considerations: Cultural Intelligence — EN | 08m 00s — ★ 5.0 — E-Learning
- In Progress — Sales Fundamentals — EN — E-Learning
- In Progress — Device Management in NextOS — EN | 15m 00s — ★ 5.0 — E-Learning
- In Progress — 6 Go-to Strategies to Tame Stress — EN — ★ 5.0 — E-Learning
- In Progress — NextOS Platform Final Exam 1 — EN — ★ 5.0 — E-Learning

VIEW ALL

My Learning Plans

41 items

- In Progress — TSR1 Learning Plan — 5h 45m — Learning Plan
- In Progress — Nextiva Sales Certification — 2h 05m — Learning Plan
- In Progress — Implementation Tech Support Help — 1h 05m — Learning Plan
- In Progress — Customer Care New Hire — 5h 08m — Learning Plan
- In Progress — SDR Learning Plan — 4h 24m — Learning Plan
- In Progress — Customer Service New Hire — 4h 45m — Learning Plan

VIEW ALL

Diana Galeno
diana.galeno@nextiva.com

Position:
Learning Experience Leader

CHANGE PASSWORD | MY ACTIVITIES | MY PROFILE

Badges

Your Last Awarded Badges

94
My awarded Badges

Activity Overview

Courses
193 Not Started
225 In Progress
79 Completed

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Welcome to your dashboard!
Nexties hard work needs balance to be sustainable. This Fall you'll find curated content focused on managing stress and avoiding the 'B' word Burnout!

Defeat Stress Avoid Burnout

Temporary challenges can easily turn into a never-ending cycle that becomes difficult to escape. In this short video you will discover how to fight stress and burnout by making one small shift.

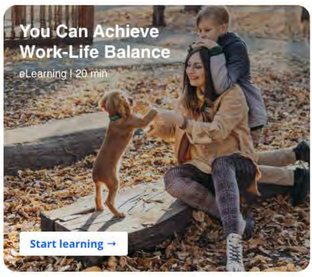
Start Watching

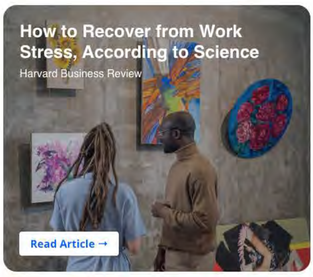
Jay Shetty
Best-Selling Author, Coach, and Former Monk

"Don't Judge the Moment"

Featured Learning

Podcasts, articles and eLearnings filled with science-based insights that will help you on feel your best this season!

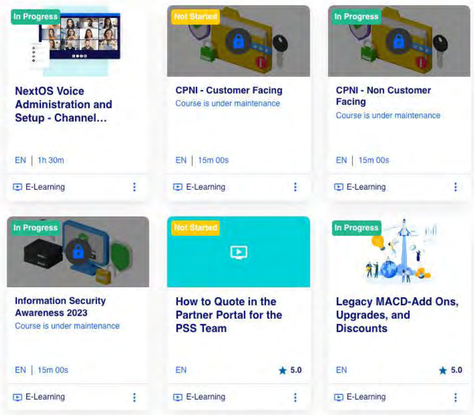




Browse all featured learning

My Courses

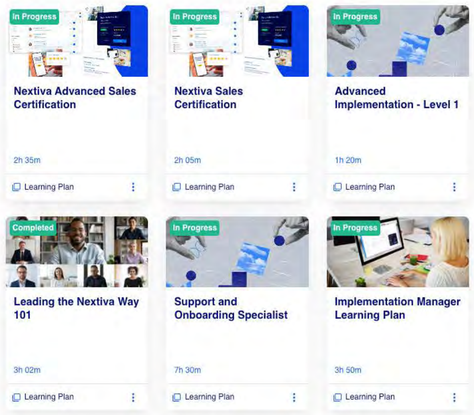
168 items



VIEW ALL

My Learning Plans

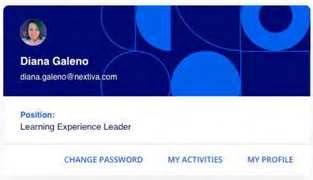
31 items



VIEW ALL

Browse & Self-Enroll to Even More On-Demand Self-Paced Learning

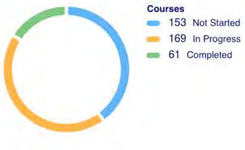
Not sure where to start? **Email the Nextiva Training Team** and we'll help personalize your unique learning experience. Additional courses and sessions may be offered upon request. Look for live-in-person dates to be announced as we closely monitor health guidelines.



Moonshot Interactive Demos

This catalog includes the interactive demos created by our Learning & Development team, to help you become more...

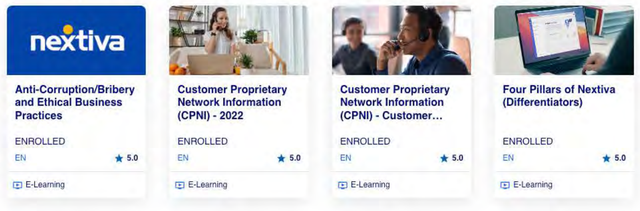
1/6



Nextiva Compliance

This Nextiva Compliance catalog includes all courses that all Nextiva employees must complete.

1/2



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Welcome to your dashboard!

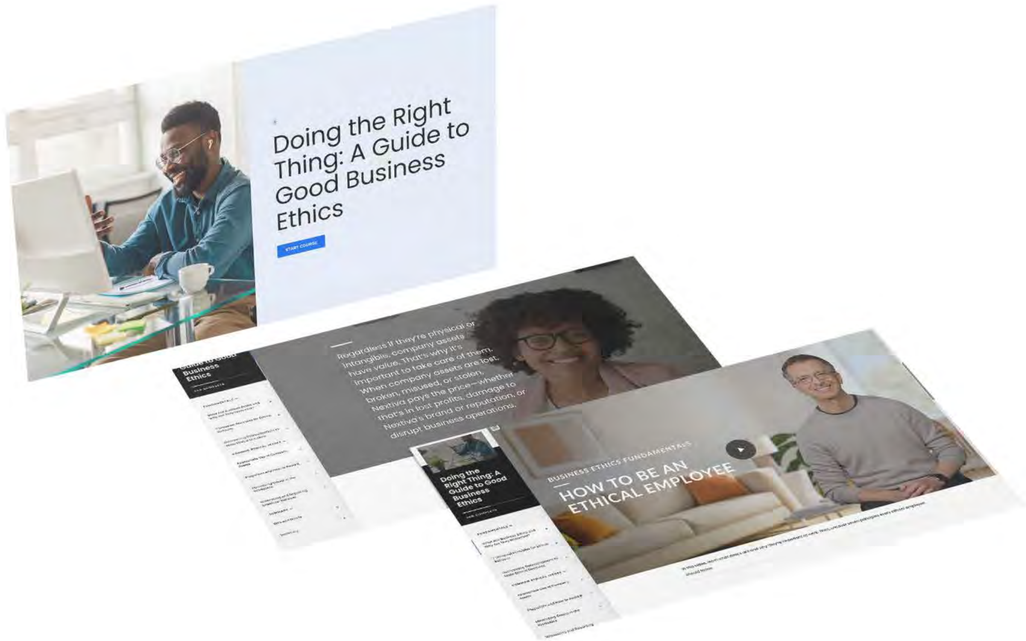
Set your summer up for success! Invest time into your personal development with our new learning categories available below.

20 MIN I ELEARNING

Good ethics *are* good business.

In this course, you'll understand what business ethics are, and how you can play a part in contributing to an ethical work environment here at Nextiva.

Start Learning

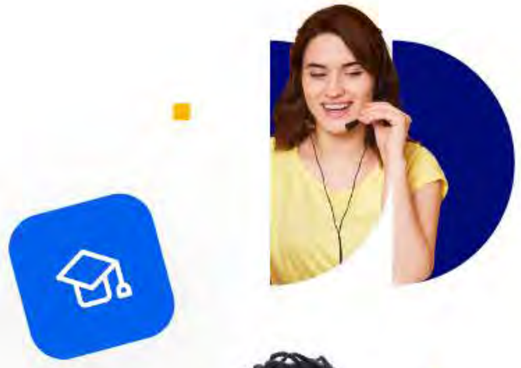


Popular Learning Categories

Welcome to Nextiva University

Your assigned self-paced elearning outlines essential information to help you win with Nextiva.

Scroll to begin your Nextiva learning journey



3 items

Nextiva Advanced Sales Certification

2h 35m

Learning Plan

NextOS Voice Administration and Setup - Channel Partners

EN | 1h 30m

E-Learning

Nextiva Sales Certification

2h 05m

Learning Plan

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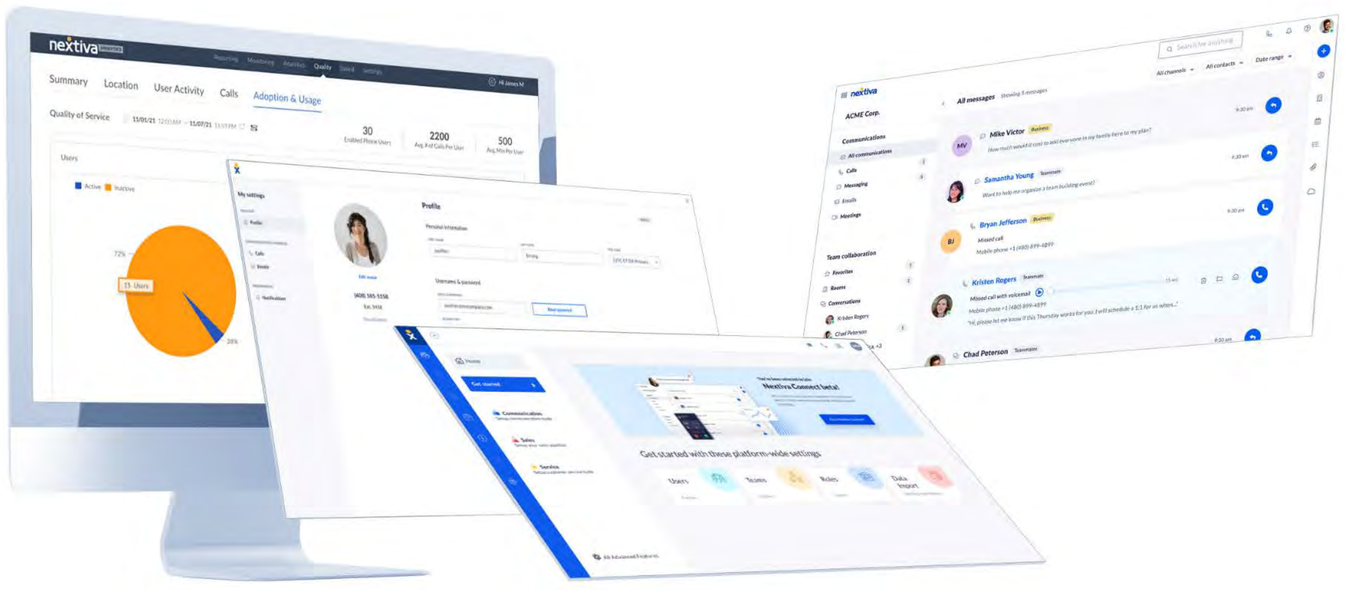
Welcome to your dashboard!

Set your year up for success! Invest time into your personal development with our new learning categories available below.

Nextiva Product Videos Are Now Available!

Learn more about the products we offer and gain a better understanding of the product capabilities.

PRODUCT VIDEOS



New Year, New Skills — Make 2023, Your Best Year!

Learn YOUR way. Discover new learning catalogs with self-paced eLearnings filled with practical insights that will help you on feel your best!

Driving Your Career

You're unique in what drives you. And, in this course, you'll learn how to embrace that individuality—carving out a career path that supports your personal happiness and success.

Start Learning →

Assessing Your Strengths, Interests, and Values

Knowing your strengths, interests, and values empowers you to make career choices that align with your authentic self.

Start Learning →

Dealing With Stress, Pressure, and Burnout

By the end of the course, you'll have a clearer understanding of how these forces affect you—and what you can do about it.

Start Learning →

Browse skills catalog

My Courses

205 items

Contract Agreements — In Progress
EN | 05m 00s ★ 5.0
E-Learning

Line Removals — Not Started
Expiration: 02/3/2023
EN ★ 4.0
E-Learning

Salesforce Chat for Support — In Progress
EN ★ 1.0
E-Learning

CAM Escalations — Not Started
EN
E-Learning

Nextiva Anti-Bribery, Anti-Corruption and Ethical Business… — Not Started
EN ★ 5.0
E-Learning

Driving Your Career — Not Started
EN ★ 5.0
E-Learning

VIEW ALL

My Learning Plans

38 items

SDR Learning Plan — In Progress
4h 24m
Learning Plan

Customer Service New Hire — In Progress
6h 15m
Learning Plan

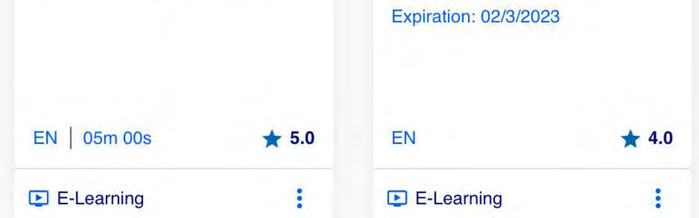
Partner Implementation Certification — In Progress
2h 30m
Learning Plan

Nextiva Sales Certification for Five9 Employees — In Progress
1h 30m
Learning Plan

Xbert Support Learning Plan — In Progress
2h 00m
Learning Plan

Enterprise Support Learning Path — In Progress
1h 30m
Learning Plan

VIEW ALL



Diana Galeno
diana.galeno@nextiva.com

Position:
Learning Experience Leader

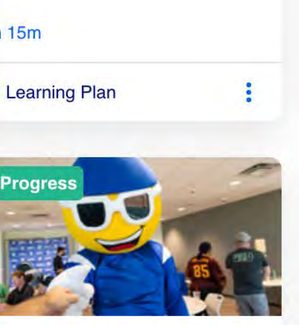
CHANGE PASSWORD MY ACTIVITIES MY PROFILE

Badges

Your Last Awarded Badges

94
My awarded Badges

Activity Overview



Courses
183 Not Started
200 In Progress
80 Completed

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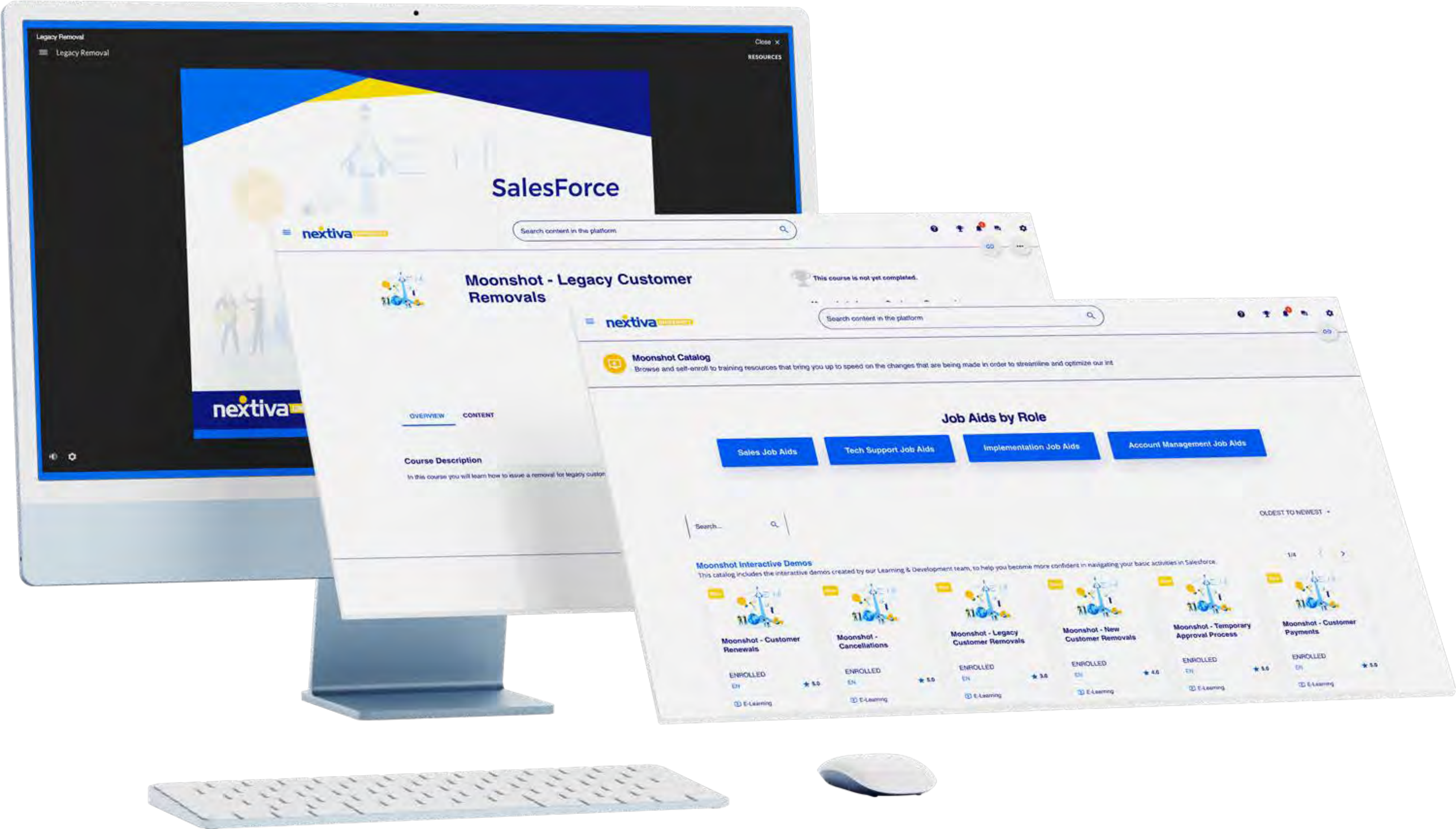

Legacy Removal
Legacy Removal
Close
RESOURCES
SalesForce
nextiva
Search content in the platform
Moonshot - Legacy Customer Removals
This course is not yet completed.
OVERVIEW
CONTENT
Course Description
In this course you will learn how to issue a removal for legacy custon
nextiva
Search content in the platform
Moonshot Catalog
Browse and self-enroll to training resources that bring you up to speed on the changes that are being made in order to streamline and optimize our int
Job Aids by Role
Sales Job Aids
Tech Support Job Aids
Implementation Job Aids
Account Management Job Aids
Search...
OLDEST TO NEWEST
Moonshot Interactive Demos
This catalog includes the interactive demos created by our Learning & Development team, to help you become more confident in navigating your basic activities in Salesforce.
1/4
Moonshot - Customer Renewals
Moonshot - Cancellations
Moonshot - Legacy Customer Removals
Moonshot - New Customer Removals
Moonshot - Temporary Approval Process
Moonshot - Customer Payments
ENROLLED
EN
E-Learning
5.0
4.6

What is Moonshot?

Have you heard about Project Moonshot and are not sure how this will impact your role? This video will break down the changes Nextiva is making to streamline and optimize our internal systems.

Scroll to start browsing learning resources

Search...

NEWEST TO OLDEST

What is Moonshot?

Have you heard about Project Moonshot and are not sure how this will impact your role? This video will break down the changes Nextiva is making to streamline and optimize our internal systems.

Scroll to start browsing learning resources

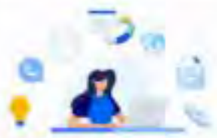
Search...

NEWEST TO OLDEST

Moonshot Learning by Role

These learning plans have all of the courses that our Business Enablement team has curated to help get you up to speed with updates to your existing workflow that will be impacted by the...

2/4



Moonshot Updates for Customer Retention

12 courses | 1h 19m

Learning Plan

Moonshot Updates for Enterprise Solution Architects

ENROLLED

19 courses | 1h 48m

Learning Plan

Moonshot Updates for Finance

ENROLLED

17 courses | 1h 31m

Learning Plan

New

Moonshot Updates for Implementation

ENROLLED

25 courses | 1h 34m

Learning Plan

Moonshot Updates for Legal

ENROLLED

8 courses | 51m 03s

Learning Plan

Moonshot Updates for Marketing

ENROLLED

16 courses | 1h 12m

Learning Plan

Moonshot Interactive Demos

This catalog includes all Moonshot demos including interactive click-through demos created by our Learning & Development team, to help you become more confident in navigating your basic...

1/3

New

Salesforce Catalog

Browse and self-enroll to training resources that bring you up to speed on the changes that are being made in order to streamline and optimize our int

Job Aids

Account Management | Billing | Channel Sales | Collections

Customer Care | Direct Sales | Implementation | Tech Support

Partner Portal | S360 Job Aids

Search...

NEWEST TO OLDEST

Salesforce Course Bundles

Moonshot Basics

ENROLLED

EN ★ 3.0

E-Learning

Account Add Ons Upgrades and Discounts Certification

ENROLLED

EN ★ 5.0

E-Learning

Account Terminations and Line Removal Certification

ENROLLED

EN ★ 5.0

E-Learning

Contract Renewal and Amendment Certification

ENROLLED

EN ★ 4.0

E-Learning

Intro to Salesforce Service Cloud

ENROLLED

EN ★ 5.0

E-Learning

Salesforce Interactive Demos

This catalog includes the interactive demos created by our Learning & Development team, to help you become more confident in navigating your basic activities in Salesforce.

1/4

Moonshot Basics

ENROLLED

EN ★ 3.0

E-Learning

Intro to Salesforce Service Cloud

ENROLLED

EN ★ 5.0

E-Learning

Salesforce Chat for Support

ENROLLED

EN ★ 4.0

E-Learning

Line Removals

ENROLLED

EN ★ 4.0

E-Learning

In Line Discounts for Legacy Accounts

ENROLLED

EN | 07m 00s ★ 5.0

E-Learning

Legacy MACD-Add Ons, Upgrades, and Discounts

ENROLLED

EN ★ 5.0

E-Learning

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Nextiva Advanced Sales Certification

Learning Plan

SHARE

Learning Plan Description

This is the training path for a partner to advance to a Level 2 Certified partner and unlock the Partner Led Sales Motion

Courses in the Learning Plan

8 E-Learning I 2h 35m Average Time

Partner Portal for Partner Led Sales Motion

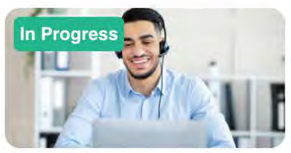
EN | 5 courses | E-Learning | 35m 00s | 0 of 5 lessons completed

Nextiva Call Center for Solution Selling

EN | 5 courses | E-Learning | 1h 00m | 3 of 5 lessons completed

Nextiva Call Center Overview

EN | 1 courses | E-Learning | 0 of 1 lessons completed



Nextiva Advanced IVR IVA overview

EN | 1 courses | E-Learning | 0 of 1 lessons completed

Nextiva Advanced IVR

EN | 14 courses | E-Learning | 1h 00m | 11 of 14 lessons completed

Nextiva Teams integration

EN | 1 courses | E-Learning | 0 of 1 lessons completed

Nextiva Analytics and Data Retention for Channel Partners

EN | 2 courses | E-Learning | 0 of 2 lessons completed

Nextiva Advanced Sales Certification

EN | 1 courses | E-Learning | Course Completed

Progress

1 of 8 Courses Completed

0h 0m of 2h 35m

Keep Learning From

Partner Portal for Partner Led Sales Motion

EN | E-Learning | 35m 00s

RESUME TRAINING

Learning Plan Details

Average Completion Time
2 hours 35 minutes

Time to Complete
Unlimited Access

Learning Plan ID
LP-YVM9Q1

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Nextiva Sales Certification

Learning Plan

SHARE

Learning Plan Description

Welcome to your Nextiva Sales Certification learning plan. We are honored to have you join our prestigious ranks and look forward to enhancing your Nextiva knowledge. This list of carefully curated courses will help you better understand Nextiva's mission, products, and Amazing service culminating with your Nextiva Sales Certification.

The successful completion of each course unlocks the next in the series. As you navigate through the onboarding plan, don't hesitate to **contact Nextiva** for questions or clarification.

Welcome to Nextiva!

Show Less

Courses in the Learning Plan

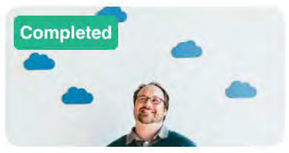
7 E-Learning I 2h 5m Average Time

Gaining Access to the Partner Portal

EN | 5 courses | E-Learning | 20m 00s | 0 of 5 lessons completed

NextivaONE Desktop app - Channel Partners

EN | 1 courses | E-Learning | 30m 00s | 0 of 1 lessons completed

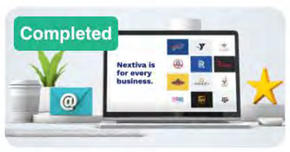


NextOS Customer Needs Analysis

EN | 2 courses | E-Learning | 15m 00s | Course Completed

Driving Demand with Marketing

EN | 2 courses | E-Learning | 15m 00s | 0 of 2 lessons completed

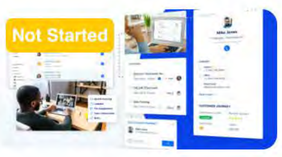


The Nextiva Story

EN | 2 courses | E-Learning | 15m 00s | Course Completed

Customer Implementation

EN | 2 courses | E-Learning | 0 of 2 lessons completed



Nextiva Sales Certification

EN | 1 courses | E-Learning | 30m 00s | 0 of 1 lessons completed

Progress

2 of 7 Courses Completed

0h 30m of 2h 5m

Keep Learning From

Gaining Access to the Partner Portal

EN | E-Learning | 20m 00s

START LEARNING NOW

Learning Plan Details

Average Completion Time
2 hours 5 minutes

Time to Complete
Unlimited Access

Learning Plan ID
LP-YVMQL1

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Happy Women's History Month

Celebrating Women Who Tell Stories

This year's theme honors women in every community who have devoted their lives and talents to producing art through storytelling.

Watch this TedTalk

Featured catalogs

Customer success & service skills

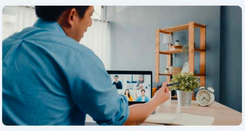
Sales & marketing

Professional development

Nextiva product videos

Professional development

How to develop a critical thinking mindset



Work effectively with different communication styles

NextSteps

Grow YOUR career at Nextiva

We want you to succeed, so we invest in the growth and development of each and every Nextie!

Networking program

Expand your understanding of how teams at Nextiva contribute, and more insight into specific roles.

Mentorship program

Connect with a mentor or mentee to work towards your career growth.

Learning center

View some of the AMAZING programs to work towards your career goals.

Kick start your career development

The NextSteps team has created this resource to help kick start your career development in 2023!

Download Resource

Brought to you by

Learning and Development
UNLEASH YOUR AMAZING

training@nextiva.com

Stress Awareness Month

Strategies to tame stress

Most of us know that managing stress in a healthy way benefits our well-being, relationships, job performance, and more.
But how do we get there?

Learn How

Featured catalogs

Newly updated courses

Schedules in Platform

Critical Thinking

NextLab

Effective Time Management

It's the age old dilemma: How do we make the most of the time we have? Time is both precious and fleeting, and many of us feel like there just aren't enough hours in the day.

This NextLab will give you core strategies to tackle that.

Networking program

Expand your understanding of how teams at Nextiva contribute, and more insight into specific roles.

Mentorship program

Connect with a mentor or mentee to work towards your career growth.

Learning center

View some of the AMAZING programs to work towards your career goals.

Register Now

Oracle HCM coming soon!

Visit the Confluence page where you can learn more and download job aids to help in our transition to this new HR tool.

Visit Confluence Page

> The greatest weapon against stress is our ability to choose one thought over another.
>
> **William James**

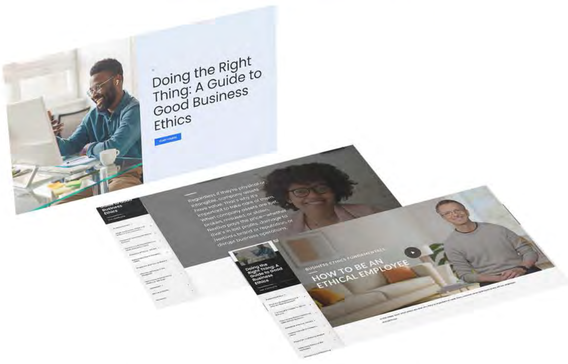
Brought to you by

Learning and Development
UNLEASH YOUR AMAZING

training@nextiva.com

NEW ELEARNING | 30 MIN

Good ethics *are* good business.



In this course, you'll understand what business ethics are, and how you can play a part in contributing to an ethical work environment here at Nextiva.

Start Learning

June Leadership Resources

Cultivating a Respectful Workplace

Building a respectful culture requires a commitment to focus not just on customers but also on employees. To help maintain a respectful workplace, incorporating the resources into your leadership toolkit.

Curated by L&D

Resources which are curated by your Nextiva L&D team.

Read, Listen or Watch

Learn the way you enjoy most! With podcasts, articles, and videos from thought-leaders.

Browse Resources

Nexties, Plan Ahead!

Required Courses Coming in June

To maintain compliance with state specific regulations and to ensure we are maintaining a respectful and ethical workplace, all Nextiva employees will be enrolled in Ethics and Sexual Harassment courses on **June 5th, 2023**.

- Employees will be enrolled in two courses with a time requirement of 2.5 hours
- Managers will be enrolled in three courses with a time requirement of 3.5 hours

It is essential that you block time in your calendar to complete your assigned training by no later than **June 30th, 2023**. If you have any questions please email learning@nextiva.com

Brought to you by

Learning and Development
UNLEASH YOUR AMAZING

learning@nextiva.com

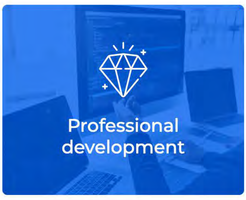
8 MIN | ELEARNING

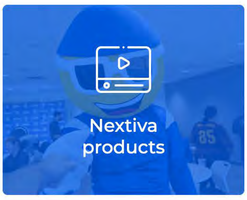
Working Effectively With Different Cultures

Growing a healthy amount of cultural intelligence enables us to adapt to diverse cultures, to communicate and collaborate more effectively to reach our shared goals.

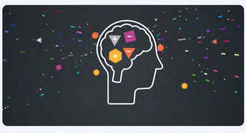
Learn How

Featured catalogs





Professional Development



Your Brain and Bias

Successfully Navigate Change

Let's build AMAZING together!

New Leadership Resources

This new resource is curated for both aspiring leaders, as well as current people leaders who are looking for ways to uplevel their leadership toolkit.

Relevant Topics

Every month a new relevant topic will be featured, with a variety of resources.

Read, Listen or Watch

Learn the way you enjoy most, with resources and tools in a variety of formats.

Browse Leader Resources

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Learning and Development
UNLEASH YOUR AMAZING

training@nextiva.com

Congratulations! Discover more Moonshot learning opportunities.

Nextiva U Emails

BE

Business Enablement team Apr 14, 2022

To Erick Escamilla and You

Erick thank you for being AMAZING!

Now that you've completed your assigned Moonshot learning, we encourage you to browse the additional Moonshot resources available to you in **Confluence** and **Nextiva University**.

Be sure to save checkout the interactive click-through demos created by our very own Learning & Development team and download additional learning materials to help you become more confident in navigating your basic activities in Salesforce.

Let's build amazing together,

Nextiva Business Enablement team

Your role-specific Moonshot learning is now available!

Nextiva U Emails

BE

Business Enablement team Apr 14, 2022

To Jessica Recker and You

Jessica,

have you heard about Project Moonshot and are not sure how this will impact your role? To ensure you are ready for these changes, you've been enrolled in a specialized **Moonshot Updates** learning plan in Nextiva University, which will help to prepare you in advance with updates to your existing workflow that will be impacted by the Moonshot updates.

Click here to get started!

Due to the importance of this learning, please work with your leader to schedule a block of time on your calendar to complete this by no later than Friday, Apr 22, 2022. If you have training questions, please open a support ticket at the **Business Enablement Support Portal**.

Let's build amazing together,

Nextiva Business Enablement team

Reminder: Moonshot assigned learning deadline approaching!

Nextiva U Emails

BE

Business Enablement team Apr 14, 2022

To Laura Cope and You

Laura,

This is a friendly reminder to please complete your assigned **Moonshot Updates Learning Plan** as soon as possible to help prepare you in advance for the changes that will come to your workflow as Project Moonshot lifts off later this month.

Click here to get started!

interactive click-through demos created by our Learning & Development team and additional learning materials to help you become more confident in navigating your basic activities in Salesforce.

Let's build amazing together,

Nextiva Business Enablement team

IMPORTANT: Check your team Moonshot learning progress!

Nextiva U Emails

BE

Business Enablement team Apr 14, 2022

To Matt Nelson and You

One or more of your team members has not completed their assigned **Moonshot Updates Learning Plan**. Log into Nextiva University and go to your My Team dashboard for up to date learning progress. Please be sure to remind your team to complete this important training by no later than **Friday, Apr 22, 2022**.

Click here to get started!

If you or your team have training questions, please open a support ticket at the **Business Enablement Support Portal**.

Additional resources to share! Browse the Moonshot Catalog to find interactive click-through demos created by our Learning & Development team and additional learning materials to help you and your team become more confident in navigating your basic activities in Salesforce.

Let's build amazing together,

nextiva UNIVERSITY

Special Invitation

Join us in setting the rest of your year up for success.

Hello [first_name],

I wanted to personally invite you to come check out some of the personal and professional development learning opportunities available to you in Nextiva University.

Please let me know if you have any questions or need help finding anything.

Go to Nextiva University

NextLab

Webinar topic goes here

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Save your seat

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Coding

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Responsive

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Featured guests

SENIOR INSTRUCTIONAL DESIGNER

Caitlin Moore

BILLING MANAGER

Frank Coppola

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Save your seat

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Learning and Development

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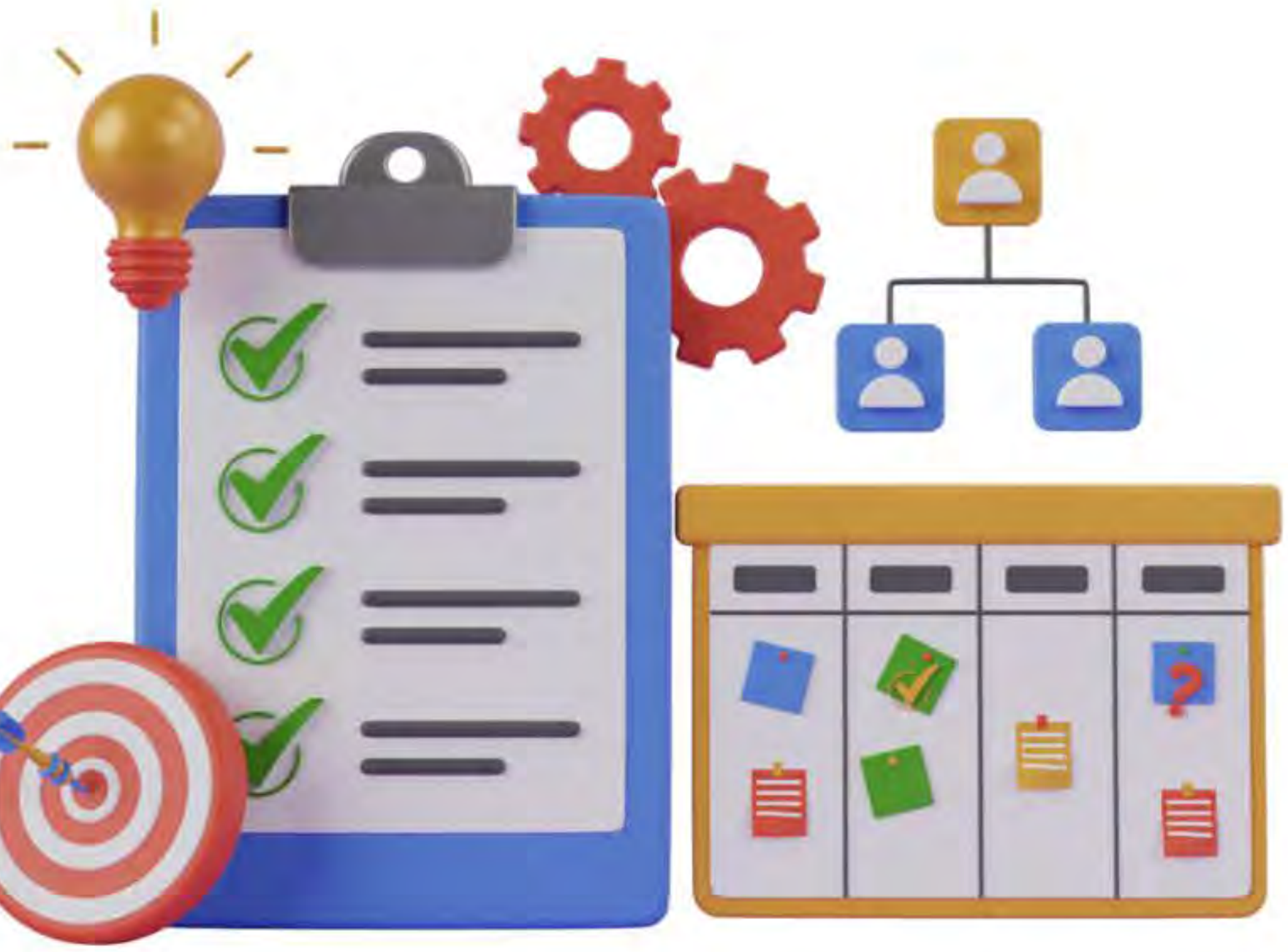

[first_name],

Next Monday, you and your team will be enrolled in the updated CPNI and Information Security Awareness courses. Your personal goal is to ensure that all of your team members complete this mandatory training no later than **October 21, 2022**. Be sure to leverage the My Team dashboard, in Nextiva University to monitor your team.

Need help getting started with My Team?

Check out the **My Team Quick-Start Guide**, to begin to monitor and manage your team's learning progress.

Let's make it a great day!

Learning and Development

UNLEASH YOUR AMAZING

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Diana,

Next Monday, you and your team will be enrolled in the updated CPNI and Information Security Awareness courses. It is essential that you engage your team members around the importance of completing this required compliance training by no later than **November 4, 2022**.

Monitor compliance status in Nextiva University

Be sure to leverage the **My Team dashboard**, in Nextiva University and check out the **My Team Quick-Start Guide**, to begin to monitor and manage your team's learning progress.

Let's make it a great day!

Learning and Development
UNLEASH YOUR AMAZING

[first_name],

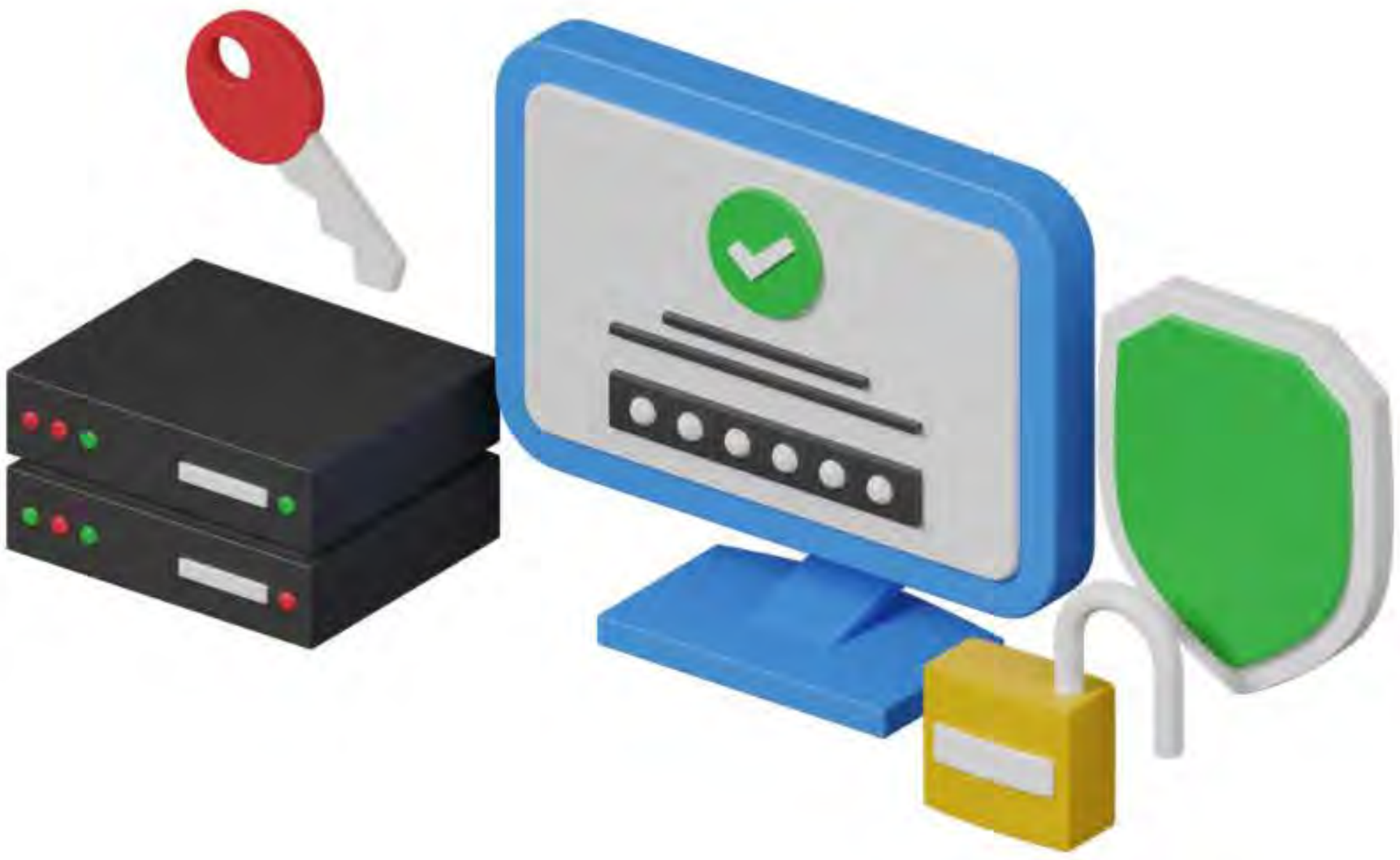
You have been assigned the updated **Information Security Awareness** and **CPNI** courses in Nextiva University. It's essential that all Nexties complete these courses in order for Nextiva to maintain compliance with spooky security and privacy regulations.

Don't ghost your compliance, here's how to get started:

1. Go to **Okta** on your browser
2. Click on the **Nextiva University** tile to log in
3. Complete the **Information Security Awareness** and **CPNI** courses found under My Courses on your dashboard

Click here to get started!

Please plan to set aside 45 minutes to complete this mandatory learning no later than **Friday, November 4, 2022**. If you have any questions or have a business reason to request an extended completion date, please contact your leader directly.



[first_name],

You have been assigned the updated **Information Security Awareness** and **CPNI** courses in Nextiva University. It's required that you complete these courses in order for Nextiva to maintain compliance with security and privacy regulations.

To get started:

1. Go to **Okta** on your browser
2. Click on the **Nextiva University** tile to log in
3. Complete the **Information Security Awareness** and **CPNI** courses found under My Courses on your dashboard

Click here to get started!

Please plan to set aside 45 minutes to complete this mandatory learning no later than **Friday, October 21, 2022**. If you have any questions or have a business reason to request an extended completion date, please contact your leader directly.

[first_name],

This is a friendly reminder that you have not completed the **[course_name]** course in Nextiva University. As part of our commitment to maintaining compliance, all Nextiva employees are required to complete core compliance training on an annual basis.

To get started:

1. Go to **Okta** on your browser
2. Click on the **Nextiva University** tile to log in
3. Complete the **[course_name]** course found under My Courses on your dashboard

Click here to get started!

Please plan to set aside 45 minutes to complete this mandatory learning no later than **[expire_at]**. If you have any questions or have a business reason to request an extended completion date, please contact your leader directly.

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[first_name],

Please complete the **[course_name]** course in Nextiva University as soon as possible.

To get started:

1. Go to **Okta** on your browser
2. Click on the **Nextiva University** tile to log in
3. Complete the **[course_name]** course found under My Courses on your dashboard

Click here to get started!

Please Note: Due to the importance of this training, your leader has also been notified. If you have any questions or have a business reason to request an extended completion date, please contact your leader directly.

[first_name], we don't mean to be a thorn on your side!

Your required compliance training is now overdue. Please complete the **[course_name]** course in Nextiva University as soon as possible.

To get started:

1. Go to **Okta** on your browser
2. Click on the **Nextiva University** tile to log in
3. Complete the **[course_name]** course found under My Courses on your dashboard

Click here to get started!

Please Note: Due to the importance of this training, your leader has also been notified.

[first_name],

You have been assigned **[course_name]** in Nextiva University.

To get started:

1. Go to **Okta** on your browser
2. Click on the **Nextiva University** tile to log in
3. Complete **[course_name]** found under My Courses on your dashboard

Click here to get started!

Happy Learning,

Nextiva Learning and Development

Learning and Development

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SPECIALIST

CERTIFICATION

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ENTERPRISE

CERTIFICATION

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Certified

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